

AGENDA

Meeting: MALMESBURY AREA BOARD
Place: Malmesbury School, Corn Gastons Malmesbury SN16 0DF
Date: Wednesday 10 September 2014
Time: 5.00 pm

Including the Parishes of Ashton Keynes, Brinkworth, Brokenborough, Charlton, Crudwell, Dauntsey, Easton Grey, Great Somerford, Hankerton, Lea & Cleverton, Leigh, Little Somerford, Luckington, Malmesbury, Minety, Norton & Foxley, Oaksey, Sherston, Sopworth and St Paul Malmesbury Without

The area board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 5.00 pm.

Please direct any enquiries on this agenda to Adam Brown (Democratic Services Officer), on 01225 718038 or email: adam.brown@wiltshire.gov.uk

or Miranda Gilmour (Malmesbury Community Area Manager), on 01672 515742 or miranda.gilmour@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications, on 01225 713114 / 713115.

Wiltshire Councillors

Cllr Chuck Berry
Cllr Simon Killane (Vice Chairman)

Cllr Toby Sturgis
Cllr John Thomson (Chairman)

Items to be considered

Time

1 **Health Fair**

Malmesbury Area Board will be hosting a special health event from 5.00 - 8.30pm. The evening will be divided into four parts (The Health Fair, Dementia Awareness, Better Care and Health and Wellbeing, and the Malmesbury Area Board) and you are welcome to attend any part or all of it.

The event will be of interest to anyone concerned about their own health, that of a friend, a family member, or a neighbour.

Dining Room

Health Fair (to include refreshments) 5.00pm – 7.00pm

Main Hall

Better Care and Health & Wellbeing 7.15pm – 8.00pm

Dementia Awareness Session 6.30pm – 7.15pm

Area Board

2 **Chairman's Welcome and Introductions**

8.10pm

The Chairman will welcome those present to the meeting.

3 **Apologies for Absence**

4 **Minutes** (*Pages 1 - 14*)

To approve and sign as a correct record the minutes of the meeting held on 9 July 2014.

5 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

6 **Chairman's Announcements**

The Chairman will provide information about:

- a. Youth Activity Update
- b. Gleeson's appeal – letter from Cllr Jane Scott OBE to Eric Pickles MP
- c. Changes to Electoral Registration System
- d. Emergency Planning Workshop
- e. Garden Waste Consultation
- f. Computer Basics Club

7 **Nomination of the The Wheatsheaf, Wheatsheaf Lane, Oaksey, as an Asset of Community Value** (Pages 15 - 22)

The Localism Act 2011 allows Parish Councils and other local community groups to nominate land and properties to be registered as an 'Asset of Community Value'.

Wiltshire Council has received a nomination from Ashton Keynes Parish Council for The Wheatsheaf, Wheatsheaf Lane, Oaksey, to be listed as an Asset of Community Value.

The Board is asked to formally support the nomination of The Wheatsheaf, Wheatsheaf Lane, Oaksey, as an Asset of Community Value.

8 **Partner Updates** (Pages 23 - 30)

8.20pm

To receive updates from the following partners:

- a. Wiltshire Police
- b. Wiltshire Fire and Rescue Service
- c. Malmesbury and the Villages Community Area Partnership
- d. Good Neighbours
- e. Highways Community Co-ordinator
- f. Town and Parish Councils
- g. JSA Update

9 **Community Issues Update**

The state of current community issues can be viewed on-line. The area board is asked to refer the following issues to the 7 October Community Area Transport (CATG) meeting.

[3403](#) -
Perceived speeding through Milbourne village

[3425](#) -
Improve pedestrian crossing on B4040 in Sherston

[3453](#), [3455](#), [3457](#), [3505](#) -
Parking in Burnivale

[3506](#) -
Speed limits on A429 south of Malmesbury

[3520](#) -
Speed on Foxley Road, Malmesbury

10 **Area Board Funding** (Pages 31 - 34)

Councillors will be asked to consider the Community Area Grants report and make recommendations on the applications received. The following application has been received from:

1. First Malmesbury (King Athelstan) Scout Group, who are seeking £1,368 capital funding towards the replacement of

an old dilapidated kitchen.

11 **Evaluation and Close**

8.30pm

Future Meeting Dates

Wednesday, 5 November 2014

7.00 pm

Malmesbury School, Corn Gastons Malmesbury SN16
0DF

Wednesday, 14 January 2015

7.00pm

TBC

Wednesday, 4 March 2015

7.00pm

Malmesbury Town Hall, Cross Hayes, Malmesbury
SN16 9BZ

MINUTES

Meeting: MALMESBURY AREA BOARD
Place: Crudwell Village Hall, Tetbury Lane, Crudwell SN16 9HB
Date: 9 July 2014
Start Time: 7.05 pm
Finish Time: 8.50 pm

Please direct any enquiries on these minutes to:

Kirsty Butcher (Senior Democratic Services Officer) Tel: 01225 713948, or (e-mail) kirsty.butcher@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Simon Killane (Vice Chairman), Cllr Toby Sturgis and Cllr John Thomson (Chairman)

Cllr Jonathon Seed (Cabinet Member for Communities, Campuses, Area Boards, Leisure, Libraries and Flooding)

Wiltshire Council Officers

Miranda Gilmour, Community Area Manager
Kirsty Butcher – Senior Democratic Services Officer
Matt Perrot – Highways Community Co-ordinator
Bill Parks – Head of Local Highways and Streetscene North
Sue Wilkin – Senior Public Protection Officer

Town and Parish Councillors

Malmesbury Town Council – Kim Power, Gavin Grant, Sue Poole, Amanda Kettlely
Ashton Keynes Parish Council – Ernie Tidmarsh, Kevin Winstone
Brinkworth Parish Council – Owen Gibbs, John Beresford
Dauntsey Parish Council – Ellen Blacker
Minety Parish Council – Charles Cook
Oaksey Parish Council – Richard Moody
Sherston Parish Council – John Matthews

St Paul Malmesbury Without Parish Council – Roger Budgen, Andy Hatherell

Partners

Police – Sergeant Martin Alvis

Fire – Mike Franklin

MVCAP – Sid Jevons

Total in attendance: 33

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
13	<p><u>Election of Chairman</u></p> <p>Decision</p> <p>Councillor Thomson was elected Chairman of the Malmesbury Area Board for the 2014/5 municipal year.</p> <p>Councillor Thomson in the Chair</p>
14	<p><u>Election of Vice-Chairman</u></p> <p>Decision</p> <p>Councillor Killane was elected Vice-Chairman of the Malmesbury Area Board for the 2014/15 municipal year.</p>
15	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed all those present at the meeting.</p>
16	<p><u>Apologies for Absence</u></p> <p>Apologies were received from:</p> <p>Cllr Chuck Berry Lea and Cleverton Parish Council Dave Wingrove, Chairman – Ashton Keynes Parish Council Ashley, Chairman – Luckington and Alderton Parish Council Martin Rae, Peter Gilchrist and Mark Allen – MVCAP Terry Mockler – Hankerton Parish Council Andrew Woodcock – Malmesbury Town Council Graham Morris – Sherston Parish Council</p>
17	<p><u>Minutes</u></p> <p>The minutes of the previous meeting held on 7 May 2014 were presented.</p> <p>Decision</p> <p>To approve the minutes of the previous meeting as a true and accurate record.</p>

18	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest made at the meeting.</p>
19	<p><u>Chairman's Announcements</u></p> <p>The Chairman and Area Board made the following announcements:</p> <p>a. First World War Commemoration Event</p> <p>Simon drew attention to a county-wide First World War Commemoration event on Wednesday 30 July 2014 at 10am, at Tidworth Military Cemetery to which all were invited.</p> <p>The event is open to anyone who wishes to attend to commemorate the sacrifice made by 10,000 soldiers from Wiltshire during the First World War. Each fallen soldier will be represented on a named cross which will be placed on a wall of remembrance.</p> <p>The invitation was extended to the local community. Parking is adjacent to the cemetery and refreshments will be served.</p> <p>Derek Tilney, from Malmesbury Royal British Legion, provided details of their CD / DVD and learning pack which could be used at functions to provide details on World War 1. He explained that if parishes wanted to set up their own field of remembrance the Legion would provide parish councils with wooden crosses free of charge. Further details could be found on their website</p> <p>b. Mini Recycling Sites – retention of key sites on a 12 month trial</p> <p>Toby explained that, after considering comments from residents and the usage of key sites, the Council had decided that 13 mini recycling sites including the Malmesbury - Station Yard Car Park site would remain in place for residents to use for the recycling of glass, cans and paper. In response to a question raised at the meeting regarding fly-tipping potentially becoming more of a problem as small businesses may have a problem disposing of waste paper, Toby clarified that the mini recycling centres were for household waste only and not for commercial use. He confirmed that household recycling centres would take Christmas trees.</p> <p>c. Consultation on the proposals to combine Wiltshire and Swindon and Dorset Fire Authorities</p> <p>John was pleased to report that the consultation period on the proposals to combine Wiltshire and Swindon and Dorset Fire Authorities had been extended by a further 3 weeks. The consultation period now runs from 21 July to 20 October and he hoped that parish councils and individuals would consider the matter and respond to the consultation, details of which could be found on the</p>

WFRS website www.wiltshire.gov.uk

d. Garden Waste Collection

Toby drew attention to the Council's public consultation which would gain resident's views on potential future changes to the current kerbside garden waste collection service. The consultation presented residents with three proposals for changes to the service:

1. A three month suspension of the non-chargeable kerbside garden waste service with no collections taking place in December, January and February.
2. A five month suspension of the non-chargeable kerbside garden waste collection with no collections taking place in November, December, January, February and March.
3. To introduce a chargeable kerbside garden waste collection instead of the current non-chargeable service

Toby drew attention to the fact that the 5 month suspension did not give as great a saving as the three month suspension.

The consultation runs from 1 July until 1 September and asked residents to pick the one option which best meets their needs. To find out more information and contribute to the survey members of the public can go online by visiting the Council's website and following the link to public consultations, either at home or at their local library; by picking up a leaflet from their local library, leisure centre, council office, town council office or area board meeting; or by completing the form in the summer 'Your Wiltshire' magazine.

Any questions not answered by the consultation documents can be emailed to gardenwasteconsultation@wiltshire.gov.uk or asked by telephoning 0300 456 0102.

e. Community Infrastructure Levy

Toby explained that CIL is a charge that local authorities can place on new development to help fund the infrastructure needed to support growth. Wiltshire Council considers that this new tariff-based approach provides the best framework to fund infrastructure in a fair and transparent way, and is publishing a Statement of Modifications which sets out the proposed charges for a four week consultation from 23 June 2014 to 5pm, 21 July 2014.

Comments can be made, using the response form via the online consultation portal – <http://consult.wiltshire.gov.uk/portal> , via email to CIL@wiltshire.gov.uk or by post to Spatial Planning, Economic Development and Planning, Wiltshire Council, County Hall, Bythesea Road, Trowbridge, Wiltshire BA14 8JN.

The CIL draft Charging Schedule, Statement of Modifications, associated evidence and further information can be found on the Wiltshire Council website at

<http://www.wiltshire.gov.uk/planninganddevelopment/planningpolicy/communityinfrastructurelevy.htm>

from 23 June 2014, with hard copies being available at Council Libraries and the main council offices in Chippenham (Monkton Park), Devizes (3-5 Snuff Street), Salisbury (27-29 Endless Street) and Trowbridge (County Hall) during office hours.

f. Extra Care Development in Malmesbury – informal public consultation

John updated the meeting on plans for an exciting new extra care scheme for older people on the site of the former Burnham House care home, which will see 52 new and fully accessible homes for older people on the site as well as associated communal facilities and specialist services. The scheme will also have wider benefits for older people across the community.

A consultation event is planned for Monday 14 July at Malmesbury Town Hall from 2pm till 7pm. This has been publicised across Malmesbury and the surrounding villages. Should you not wish to attend the event your views can be sent to:

Asbri Planning,
Suite 14, Aztec Centre,
Aztec West,
Almondsbury,
Bristol BS32 4TD

Or alternatively please email mail@asbriplanning.co.uk no later than Monday 28 July.

Following next week's consultation event, Leadbitter and Abbeyfield, the developer and housing provider, will be submitting a planning application before the end of the summer. If planning approval is given, there is an anticipated start on site early next year, starting with the demolition of the existing building. The extra care should be completed and operational by mid 2016.

g. Town and Parish Council Representatives

John welcomed the parish/town council nominated representatives to the area board for the coming year. He explained that whilst they wanted everyone to have their voice at Area Board meetings, where there is a specific town or parish council matter raised or a view taken about something, these should be

	<p>channelled through the appointed representatives. The purpose of doing this is to avoid the area board getting too wound up in discussion about a specific town or parish council matter which should be raised separately with the area board through the issues system or their local Wiltshire councillor.</p>
20	<p><u>Nomination of the White Hart Inn, Ashton Keynes, as an Asset of Community Value</u></p> <p>Decision</p> <p>Malmesbury Area Board agreed to formally supports the nomination of the White Hart Inn, Ashton Keynes, as an asset of community value.</p> <p>In response to a question raised at the meeting details on how to register an asset of community value would be circulated to all parishes.</p>
21	<p><u>Partner Updates</u></p> <p>6a. Wiltshire Police</p> <p>In addition to the written update seen at pages 19 and 20 of the agenda, Sergeant Alvis was pleased to confirm he would be staying in the Malmesbury area. He noted that Inspector Thomson had been replaced by Inspector Dave Hobman, who would be based in Chippenham and also covered Royal Wootton Bassett and Cricklade. Sergeant Alvis was pleased to see that anti-social behaviour was down, and noted that stolen tractors had been recovered and a warrant had been issued with the Environment Agency regarding illegal dumping of waste. He confirmed that the Police and Crime Commissioner, Angus Macpherson was now back at work two days a week.</p> <p>A new community messaging service, called Neighbourhood Alert, was being launched on 16 August. People can register to receive information via email, text or telephone.</p> <p>A question was raised on why the police report did not include information on speeding, and it was confirmed that this information was available from speedwatch groups. It was hoped that the neighbourhood alert system would expand to cover other watch schemes in the future.</p> <p>6b. Wiltshire Fire and Rescue Service</p> <p>Mike Franklin thanked the Board for their feedback regarding the proposed merger with Dorset Fire and Rescue, explaining that the situation was dynamic and fast-moving. WFRS strategic managers were engaging with Wiltshire Council and an extraordinary meeting of the Fire Authority had been arranged to decide if the public consultation would go ahead in its current format.</p>

	<p>6c. Malmesbury Campus</p> <p>Kim Power, Chairman of the Shadow Community Operations Board noted the written update seen at page 21 of the agenda. She explained that key people, including all parishes, would shortly be visited to collate baseline information. She highlighted the fundamental need to match infrastructure to the needs of the community.</p> <p>6d. Malmesbury and the Villages Community Area Partnership</p> <p>Sid Jevons drew attention to the update seen at page 23 of the agenda, and encouraged all to draw attention to and participate in PHEW 2014.</p> <p>6e. Town and Parish Councils</p> <p>There were no updates given.</p> <p>6f. Young People</p> <p>A written update was read out and circulated at the meeting, a copy of which is attached to these minutes.</p> <p>6g. Good Neighbour</p> <p>In addition to the update seen at page 25 of the agenda Ellen Blacker explained that they supported older and vulnerable people, and she was looking forward to working with the Board on aspects of the Joint Strategic Assessment report.</p> <p>6h. Highways Community Co-ordinator</p> <p>Matt Perrot drew attention to the written update circulated at the meeting and attached to these minutes. He introduced Bill Parks, Head of Local Highways and Streetscene North, who encouraged town and parish councils to report problems through Matt. Wiltshire Council was working with BBLP and British Telecom to connect the drainage systems on Holloway Hill and there were ongoing negotiations regarding resurfacing.</p> <p>In response to questions it was clarified that meetings with Matt could be arranged, or if it was a safety issue then it could be submitted to the Area Board through its CATG working group. If a request is ignored then it should be submitted as a local issue. There were timescales in place for potholes to be repaired and patching was managed through the system. A meeting with Brinkworth Parish Council would be arranged.</p>
22	<p><u>Section 106</u></p> <p>Cllr Toby Sturgis explained that a section 106 agreement was an agreement</p>

	<p>between a developer and the local planning authority. It had to be connected to and spent with the development, and negotiated before planning permission being granted. Larger sums of money would contribute towards education, highways and affordable housing, and more often smaller sums of money for footpaths and public open spaces.</p> <p>Should a town or parish council wish to spend a public open space contribution on a space not relating to the application this would need to be negotiated and contained within the agreement before it was signed. It would be the giving of the developer to agree it.</p> <p>Cllr Sturgis noted that parish councils with neighbourhood plans would receive 10% more CIL (community infrastructure levy) than those without a plan.</p> <p>Details of section 106 monies would be re-circulated to all town and parish councils.</p> <p>In response to questions Cllr Sturgis confirmed that the timeframes involved depended on how soon the developer wanted to start building, and he encouraged parish councils to shape section 106 agreements by submitting comments as soon as aware of applications.</p>
23	<p><u>Community Area Transport Group (CATG)</u></p> <p>Miranda Gilmour, Community Area Manager, outlined the Community Area Transport Group report, highlighting the areas considered by the group and actions agreed at the meeting.</p> <p>The Area Board were invited to agree the recommendations of the CATG as listed in appendix one on the report.</p> <p>Decision</p> <p>The area board noted and approved actions and recommendations of the Malmesbury CATG contained in appendices one and two to the report with key issues highlighted below:</p> <ul style="list-style-type: none"> • The current CATG budget balance for 2014/15 (see Appendix 2) is £37,244 • The following issues/schemes were discussed/updated: <ul style="list-style-type: none"> ○ Issue 3129 footpath from 7 Dauntsey Road to the Old School, Dauntsey – The area board approved £6000 from CATG towards a substantive bid with Great Somerford parish council contributing £6000.

	<ul style="list-style-type: none"> ○ Issue 3164 and 3190 Pedestrian safety A429 at Blicks Hill – scheme in the region of £5000 (TBC) with Malmesbury and Malmesbury St Paul Without parish councils contributing 25%. ○ Issue 3221 Pavement between bus stop (by war memorial) and Pikefield Crescent, Charlton – estimated cost £3000. The area board approved support, conditional on the parish council contributing 25% ○ Issue 3226 Dark Lane / Bristol Street junction, vehicles cutting corner on wrong side of the road – The area board agreed to proceed with estimated costs of £1300 towards small over-runnable island and bollard at junction plus associated lining conditional on Malmesbury Town Council contributing 25% of the costs.
24	<p><u>Area Board Funding</u></p> <p>Miranda Gilmour, Community Area Manager, outlined the Area Board funding report.</p> <p>Decision</p> <ol style="list-style-type: none"> 1. The area board noted the budget of £34527.87, revenue of £6093.00 and funding criteria for 2014/15 2. The area board agreed to have a capital only area grants scheme. 3. The area board agreed to prioritise financial support on projects which support the two Joint Strategic Assessment themes of Health & Well-being and Leisure during 2014/15 4. The area board granted Brinkworth Heritage Society £5000 towards a new kitchen, store and toilets on the Brinkworth Recreational Field. <i>Reason: The application met the core criteria for 2014/15 and would provide excellent facilities for the community to use.</i> 5. The area board agreed to fund the Malmesbury & Village Community Area Partnership with £4059 revenue during 2014/15. <p>The Board suggested that MVCAP approached town and parish council for support.</p>

25	<p><u>Community Issues Update</u></p> <p>Miranda Gilmour, Community Area Manager, outlined the Community Issues report, noting in particular the proposed issues for closure and those to be referred to the Community Area Transport Group.</p> <p>Decision</p> <ol style="list-style-type: none"> 1. The area board noted the progress in dealing with issues 2. The area board agreed to close Issue 2554 – severe damage to road surface at the Rathole, Luckington 3. The area board agreed to refer Issue 3425 – improve pedestrian crossing on B4040 in Sherston to the CATG
26	<p><u>Cabinet Representative</u></p> <p>Cllr Jonathon Seed, Cabinet Member for Communities, Campuses, Area Boards, Leisure, Libraries and Flooding was introduced. Cllr Seed explained his role was full time and he was helped by other councillors. There were two portfolio holders, one covering area board and libraries and the other covering leisure and sport; and two Operational Flood Working Groups – north and south.</p> <p>Wiltshire’s goal of stronger more resilient communities was highlighted together with the ground-breaking campus programme. Cllr Seed noted that, whilst not always appreciated, area boards were about communities and ways of enhancing this had been looked at.</p> <p>Wiltshire has 23 leisure centres and 11 swimming pools, and it was a clear goal to enhance the leisure offer and to integrate leisure with public health.</p> <p>31 libraries had maintained an efficient service by doing things differently.</p> <p>Campuses were being delivered into areas at a pace communities and partners want.</p> <p>Flooding was an issue across the county with 500 dwellings across the county affected last year and there was ongoing work in this area.</p> <p>In response to questions Cllr Seed explained that flooding in the north came from surface water which would disappear, but in the south it came from underground water which took a lot longer to clear. He confirmed that all libraries were owned and operated by Wiltshire Council, with 2 new libraries built last year. The council was determined to keep what the community wants in the community where possible.</p>

	<p>Cllr Seed was delighted with the approach to the flooding seen in Malmesbury earlier in the year, with everyone working together and a mature flood plan in place. The river flooding was being looked at, and with Environment Agency approval work could start under the bridge. Once the bird nesting season was over a company would be engaged to clear the riverbanks.</p> <p>Cllr Seed recognised that when dwellings were flooded the effect was both physical and mental. Whilst flooding could not always be prevented the council would be there to help, and Cllr Seed drew attention to funds unlocked by central government which made £5000 available to those flooded, which had to be applied for.</p> <p>The board thanked Cllr Seed for attending.</p>
27	<p><u>No cold-calling zones</u></p> <p>Sue Wilkins, Senior public Protection Officer (Community Support) explained it was easy to set up a no cold-calling zone, there was a toolkit available and she was happy to talk to any town or parish council, individual councillor or community.</p> <p>A no cold-calling zone was a small area designated as containing vulnerable people who would benefit from the restriction. To address the issue of cold callers signage would be displayed and residents in the zone would be educated to give them confidence to deal with cold callers appropriately. The cost of the zone is providing the signs - three to four were needed per area, however 10 signs could be bought for £100, which would cover a couple of zones. Free door stickers and support were available.</p> <p>Existing zones, in addition to having no reports of cold calling from them, had also seen a reduction of crime in the street.</p> <p>Sergeant Alvis fully supported the fantastic scheme, and was happy to be involved where possible. He suggested that housing associations be contacted.</p> <p>In response to questions Sue confirmed that it was not a crime to cold call, however it is a crime if they are calling in an area specifically designated not for cold calling. She reiterated her willingness to visit any community that wanted to find out more.</p> <p>The Board thanked Sue for attending.</p>
28	<p><u>Housing Allocations Policy</u></p> <p>Unfortunately John Walker, Allocations and Options Manager was unable to attend the meeting, and it was hoped to bring this item back to a future meeting.</p>

	<p>The Chairman explained the headline as allocations being based on local need.</p> <p>Cllr Killane drew attention to Burnham House and making sure there were opportunities for local people.</p>
29	<p><u>Appointments to Outside Bodies, Working Groups and Task Groups</u></p> <p>Decision</p> <p>The area board agreed to</p> <ol style="list-style-type: none"> 1. Appoint councillor representatives to outside bodies as set out in appendix A to the report presented; 2. Reconstitute and appoint to working groups as set out in appendix B to the report presented; and 3. Note the terms of reference for the working groups as set out in appendices Ci, Cii, Ciii and Civ to the report.
30	<p><u>Evaluation and Close</u></p> <p>The Chairman invited the meeting to indicate whether they would prefer the September area board health event to be held at Malmesbury School or Malmesbury Town Hall. The majority of people indicated they would like the event held at Malmesbury School.</p> <p>Clarification was sought on what was an asset of community value. It was explained that if a building was registered as an asset of community value, should the owners wish to dispose of it there was a time period before they could do so to allow the community to raise money. The owner was legally obliged to inform if they were considering selling. Further detailed information was available on the Wiltshire Council website:</p> <p>Community right to bid for assets of community value Wiltshire Council</p> <p>The Chairman thanked everyone for attending.</p>

Nomination of The Wheatsheaf Inn, Oaksey to be listed as an Asset of Community Value

The Localism Act 2011 allows Parish Councils and other local community groups to nominate land and properties to be registered as an 'Asset of Community Value'.

Wiltshire Council has received a nomination from Oaksey Parish Council for The Wheatsheaf Inn, Oaksey to be listed as an Asset of Community Value.

The Board is asked to formally support the nomination of The Wheatsheaf Inn, Oaksey, as an Asset of Community Value.

Supporting documents:

Nomination for listing as an asset of community value

Nominated land

<p>Area to be covered Please describe the nominated land including its proposed boundaries and exact location, address, postcode and a map attachment if possible.</p>	<p>The Wheatsheaf , Wheatsheaf Lane, Oaksey. SN16 9TB.</p>
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<p>Ownership Please state all the information you have on: (i) the names of current occupants of the land, and (ii) the names and current or last known addresses of all those holding a freehold or leasehold estate in the land; Please include a copy of the land registry entry where possible.</p>	<p>Owners: Enterprise Inns plc, 3, Monkspath Hall rd., Solihull, West Midlands. B90 4SJ.</p> <p>Current tenants: David and Lisa Barnsley. Wheatsheaf Inn, Oaksey. SN16 9TB</p>
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<p>Community value</p> <p>Your reasons for thinking that Wiltshire Council should conclude that the land is of 'community value', having regard to the definition in the Localism Act:</p> <ul style="list-style-type: none"> • current primary use of the building/ land or use of the building/ land in the recent past furthers the social well-being or social interests (cultural, recreational, or sporting interests) of the local community • it is realistic to think that now or in the next five years there could continue to be primary use of the building/land which will further the social well-being or social interests of the local community (whether or not in the same way as before) 	<p>The Wheatsheaf is a small 700 yr old detached pub situated in the village centre. It has recently been taken over by a new tenant after a prolonged period closed. We are unsure whether the new tenant will maintain their tenancy.</p> <p>The Parish Council and villagers are concerned therefore that should the tenancy become available again and the owners were not able to find new tenants then the Pub could be sold for other uses e.g. residential.</p> <p>The Parish Council are fully in favour of registering the Wheatsheaf as a community asset, and would like to register a right to bid if the ownership became available.</p>
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<p>Eligibility to nominate</p> <p>Please provide evidence that you meet the definition of a community nominator as set out in the regulations (i.e. a parish council or voluntary or community body with a local connection).</p> <p>If an unincorporated group please provide a list of 21 names on the local electoral register.</p>	<p>The Parish Council fully support this proposal.</p>
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Your details

Parish	Oaksey
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Community area	Malmesbury
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Your organisation	Oaksey Parish Council.
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Contact name	Professor Richard Moody
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Position held	Chairman
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Address	Oakwood House, The Street, Oaksey. , Malmesbury.
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Postcode	SN16 9TH
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Telephone	
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Email	
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I confirm that all information provided is accurate and complete

Name	
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Signature	
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Date	
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Please return to LandCharges@Wiltshire.gov.uk (scanned attachments can be accepted) or via post to Jane White, Land Charges, Wiltshire Council, Newbury House, Aintree Avenue, White Horse Business Park, Trowbridge BA14 0XB.

Our Ref: 2014.0016

Enquiries to: Simon Day

Date: 19th August 2014

Miranda Gilmour
Community Area Manager
Malmesbury Area Board

Economic Development & Planning
Monkton Park
Chippenham
Wiltshire
SN15 1ER

Tel: 01249 706634
email: simon.day@wiltshire.gov.uk
www.wiltshire.gov.uk

Dear Sir/Madam,

Nomination of The Wheatsheaf Inn, Wheatsheaf Lane, Oaksey, SN16 9TB as an Asset of Community Value

The Localism Act 2011 allows Parish Councils and other local community groups to nominate land and properties to be registered as an 'Asset of Community Value'.

Wiltshire Council has received a nomination from Oaksey Parish Council for The Wheatsheaf Inn, Oaksey to be listed as an Asset of Community Value. Please see the attached nomination. A building or land in a local authority's area will be listed as an asset of community value if in the opinion of the authority:

- current primary use of the building/land or use of the building/land in the recent past furthers the social well-being or social interests (cultural, recreational, or sporting interests) of the local community;
- it is realistic to think that now or in the next five years there could continue to be primary use of the building/ land which will further the social well-being or social interests of the local community.

Owners of assets which are listed cannot dispose of them without:

- letting the local authority know that they intend to sell the asset or grant a lease of more than 25 years;
- waiting until the end of a six week 'interim moratorium' period if Wiltshire Council does **not** receive a request from a community interest group to be treated as a potential bidder;
- waiting until the end of a six month 'full moratorium' period if Wiltshire Council **does** receive a request from a community interest group to be treated as a potential bidder (in the first six weeks).

The owner of the property does not have to sell the asset to the community interest group. There is also a 'protected period' (18 months from the time that the owner notified the local authority of their intention to dispose of the asset) – during this time there can be no further moratoriums on sale and the owner is free to dispose of the property as they see fit. Assets which are listed will be removed from the list after 5 years.

The [Community Right to Bid: Non-statutory advice note for local authorities](#) published by government provides detailed information on:

- The bodies that can make nominations (such as local parish councils);
- Land that is exempt from being listed (such as premises which are wholly residential);
- The steps that Wiltshire Council has to take when considering to list land as an asset of community value and upon listing that land (including notifying relevant parties);
- Arrangements for owners to make appeals on a decision to list or award compensation on any losses incurred as a result of being listed (including internal reviews and external tribunals);
- Exemptions to the moratorium being applied when land is put up for sale (including a business being sold as a going concern, certain family transfers, sale to a community interest group and as a result of insolvency).

Wiltshire Council has to make a decision on whether to list the asset on the register of Assets of Community Value within 8 weeks. It will therefore be helpful to have any information you would like to submit on whether you believe the asset meets the definition of community value, or other relevant information, by **10th September 2014**.

Wiltshire Council will decide whether to list the asset as an Asset of Community Value **by 8th October 2014** and at that point you will be notified and provided with further information on the appeals procedure which may apply, if relevant.

Yours faithfully

Simon Day
Area Technical Support Team Leader
Economic Development & Planning

Crime and Community Safety Briefing Paper Malmesbury Community Area Board SEPT 2014



1. Neighbourhood Policing

Sector Commander: Insp Dave HOBMAN

NPT Sgt: Martin Alvis

Town Centre Team

Beat Manager – PC Rachel Webb

PCSO – Dee Curran

Malmesbury Rural Team

Beat Manager – PC Mike Tripp

PCSO – Durry Maule

Ashton Keynes & Minety Team

Beat Manager – PC Steve Harvey

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit our website at: www.wiltshire.police.uk

3. Performance and Other Local Issues

EY Malmesbury NPT	Crime				Detections*	
	12 Months to July 2013	12 Months to July 2014	Volume Change	% Change	12 Months to July 2013	12 Months to July 2014
Victim Based Crime	446	403	-43	● -9.6%	21%	11%
Domestic Burglary	28	36	+8	● +28.6%	14%	0%
Non Domestic Burglary	64	82	+18	● +28.1%	0%	1%
Vehicle Crime	44	45	+1	● +2.3%	5%	4%
Criminal Damage & Arson	88	57	-31	● -35.2%	20%	21%
Violence Against The Person	83	68	-15	● -18.1%	54%	32%
ASB Incidents (YTD)	254	140	-114	● -44.9%		

As you can see from the current figures and something I have talked about quite openly before is the increase in our burglaries. These have continued throughout the summer, although at the time of writing this report they have started to drop off. The main issue appears to be theft from garden sheds and garages with petrol power implements being stolen.

As a result of these burglaries a lot of work has been going on to prevent and detect the offences. Extra patrols were drafted into the area supported by our headquarter tri forces response unit and our colleagues in the neighbourhood taking team, CID and response.

Behind the scenes our analyst and intel development Officers are following up leads to establish the bigger picture that I know crosses borders with our colleagues in other forces.

Your local NPT have been visiting targeted premises, offering security advice and following up local leads. This is work very much in progress at the time of writing.

On a positive note though crime is still continuing to fall as is ASB and the local NPT will do everything they can, working with the community to continue with this trend.

Finally, community messaging was launched a couple of weeks ago and is a new system to keep the community informed of what's happening in their local area. Sign up for free at www.wiltsmessaging.co.uk I will have information on me and cards to give out so see me at the meeting or just simply log on, sign up and receive text or email alerts on crime and related matters.

Sgt Martin Alvis

MVCAP

Report for Area Board meeting on Wednesday 10th September 2014

PHEW 2014 - July, August, September: This project has been going very well. We've got 25 groups taking part running over 90 events large and small. There's still a month left to go with lots to do including taster sessions for horse riding, sailing and longbow archery.

If you are part of a group or club who would like to take part by running a free taster session, demonstration or open day, there's still time to get involved.

legacymalmesbury.org.uk

Community Safety Forum: This is your opportunity to meet with the Police and other safety bodies to discuss your concerns and priorities in a relaxed and fairly informal environment. Everybody is welcome and there are usually some refreshments available. If you can't attend we can pass on any issues to the appropriate body on your behalf - just let us know.

The next meeting will be at 7:30pm on Wednesday 24th September at Malmesbury Fire Station. Check the website for details.

malmesburycsf.org.uk

Great War Project: We are working with other groups in the community to find ways to mark the 100th anniversary of the first World War. If you would like to find out more or get involved please visit the website.

greatwarproject.org.uk

Green Matters: Our what's on guide to green events and activities in and around North Wiltshire including local ecology, nature, wildlife, environmentalism, sustainability and climate change.

greenmatters.org.uk

BART Beacons: Bristol Avon Rivers Trust are looking for individuals and groups to be their eyes and ears, helping them to monitor the state of the Bristol Avon and its tributaries.

www.bristolavonriverstrust.org

About MVCAP: We are a community development charity working in Malmesbury and the Villages. We work to encourage volunteering and public participation in community matters, and help local charities and community groups with practical support.

For more information visit **www.mvcap.org.uk** or call 01666 390110

MVCAP is a Charitable Incorporated Organisation registered with the Charity Commission.
Registration number: 1155592

Historically the Summer months prove to be a quieter time for us and this year has been no different. My main objective has been to remind people to increase their intake of fluids when the weather is warm. Dehydration can be a serious problem for older people leading to various infections and general confusion. Gardeners and odd job/handyman have been in demand. Many older people worry about things “getting out of hand” and cause distress.

In previous years we have found that we get busier as the cooler weather and darker nights approach. With this in mind, although seemingly early, we start to concentrate on keeping people healthy and comfortable during the Winter months.

Over the next few weeks we shall be encouraging people to check their homes for any maintenance issues, eg gutters and roofs and preparing for the cold weather by reducing draughts and improving insulation. Many simple preparations can avoid major problems and Scammers taking advantage of vulnerable people. We also support the very vulnerable to apply for Surviving Winter grants. These grants are managed by the Wiltshire and Swindon Community Foundation and mainly funded by pensioners who donate their Winter Fuel allowances. Last year I supported clients in the area who, between them, received over £1000 to help cope with the extra cost of winter fuel.

Winter can also be a lonely time with long dark evenings so we continue to encourage people to attend groups and clubs regularly to reduce isolation.

We hope that these reminders and preparations for the winter will provide reassurance for practical issues and a sense of wellbeing.

Independent Trusted Embedded
Effective Supportive Enabling

Local Highways Update – September 2014

Seasonal Update

Autumn

- Leaf Clearance will commence 1st October and a programme is in place
- Hedge and Shrub maintenance has started
- Grip cutting to commence shortly – Please let me have any sites that require cutting. A plan can be supplied to mark up if you require

Winter

- Wiltshire Council is currently getting ready for winter
- Link for info on Wiltshire Roads which are gritted throughout the winter months www.wiltshire.gov.uk/parkingtransportandstreets/roadshighwaysstreetcare/gritting.htm

Programmed Works

Community Days

Parish	Contractor Site Meeting	Community Day
Malmesbury Without		Tuesday 2 September 2014
Malmesbury		Tuesday 9 September 2014
Dautsey	Wednesday 3 September 2014 9:30am	Tuesday 16 September 2014
Ashton Keynes	Wednesday 10 September 2014 9:30am	Tuesday 23 September 2014
Luckington	Wednesday 17 September 2014 9:30am	Tuesday 30 September 2014
Brokenborough	Wednesday 24 September 2014 9:30am	Tuesday 7 October 2014
Brinkworth	Wednesday 1 October 2014 9:30am	Tuesday 14 October 2014
Crudwell	Wednesday 8 October 2014 9:30am	Tuesday 21 October 2014

Highways Steward Visit

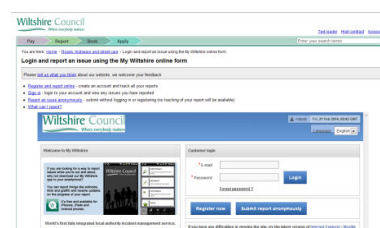
	Luckington	Sopworth	Sherston	Easton Grey	Norton	Malmesbury Without	Malmesbury	Brokenborough	Great Somerford Little	Somerford	Dautsey	Brinkworth	Lea & Cleverton	Charlton	Hankerton	Crudwell	Oaksey	Minety	Leigh	Ashton Keynes	
01-Sep																					
08-Sep																					
15-Sep																					
22-Sep																					
29-Sep																					
06-Oct																					
13-Oct																					
20-Oct																					

My Wiltshire App

Please use the “My Wiltshire” App to report Local Highway defects to Wiltshire Council.

Local Highways includes

Grass Cutting, Street Cleaning, Emptying Bins, Potholes, Drainage etc



Report to	Malmesbury Area Board
Date of Meeting	10 September 2014
Title of Report	Area Board Funding

Purpose of Report

To ask councillors to consider a funding application from:

1. First Malmesbury (King Athelstan) Scout Group, who are seeking £1,368 capital funding towards the replacement of an old dilapidated kitchen.

1. Background

1.1. Area Boards have authority to approve funding under delegated powers. Under the Scheme of Delegation area boards must adhere to the [area board funding criteria and guidance 2014/15](#).

1.2. Key aspects of the 2014/15 criteria include:

- The decision to support a funding application and to what level will be the decision of the area board, with no officer recommendation.
- Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding, however the area board will look more positively on applicants where they are able to contribute some funding towards their project.
- Amounts of £1,001 - £5,000 will be required to find matched funding.
- The area board will rarely award more than £5,000.
- Malmesbury Area Board's Community Area Grants scheme will be for capital projects only.
- The area board will prioritise funding to projects under the two JSA 2013 -2015 headings, *Health & Wellbeing* and *Leisure* (details of which can be found [here](#)), having identified them as top areas for community and area board attention during the coming year.

1.3. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria would need to demonstrate that the application in question has a wider community benefit, and give specific reasons why this should justify an exception to the criteria which must be minuted.

- 1.4. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria would need to demonstrate that the application in question has a wider community benefit, and give specific reasons why this should justify an exception to the criteria which must be minuted.
- 1.5. In addition to CAGs and digital literacy grants councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.6. There will only be a single on-line application process for Community Area Grants (CAG) and Digital Literacy grants, introduced to provide an easy step by step application process. [The application process and funding criteria can be found here.](#)
- 1.7. Funding will be considered at every area board and these dates including the [deadline for receipt of applications can be found on the Malmesbury area board webpage.](#)
- 1.8. There are 3 funding rounds remaining during 2013/14. Deadlines for receipt of funding applications are as follows:
- **20 September 2013 for consideration at 6 November 2013**
 - 22 November 2013 for consideration at 15 January 2014
 - 24 January 2014 for consideration at 5 March 2014
- 1.9. Within the capital budget, £1,500 capital is ring-fenced for digital literacy grants of up to £500 each.
- 1.10. Malmesbury Area Board was allocated a budget of £34,527.87 capital funding and £6,093 revenue in 2014/2015.
- 1.11. At the 9 July area board, councillors approved a capital only community grants scheme for 2014/15 and allocated:
- £4,059 revenue to MVCAP
 - £5,000 capital to Brinkworth Heritage Society
- 1.12. The area board current balance is £29,527.87 capital and £2,034 revenue.

Background documents used in the preparation of this report	Area Board Community Area Grant Scheme and Digital Literacy Grants – information and funding criteria 2014/15 Minutes of the 9 July area board
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that funding awarded by the area board satisfy [2014/15 area board funding criteria](#) and financial regulations of the council and can proceed within a year of the award being made.
- 2.2. On 7 May, Malmesbury area board agreed to prioritise two themes from the 2013-15 Joint Strategic Assessment, which had been highlighted at the 'What Matters to You', event held in April. These were *Health & Wellbeing* and *Leisure*.

3. Environmental & Community Implications

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Malmesbury Area Board.
- 4.2. If grants are awarded as outlined in this report, Malmesbury area board will have a capital balance of **£28,160** and a revenue balance of **£2,034**.

5. Legal Implications

- 5.1. There are no specific legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants and Small Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.
- 7.2. Implications relating to individual grant applications will be outlined in section 8, of the funding report.

8. Applications for Consideration

Ref	Applicant	Project proposal	Funding requested
8.1.	First Malmesbury (King Athelstan) Scout Group	Replacement of the kitchen	£1,368 capital

- 8.1.1. This application meets the grant criteria 2014/15. It also links to the area board's two Joint Strategic Assessment (JSA) priorities for 2014/15; health and leisure.
- 8.1.2. The applicant is keeping the costs to the very minimum by ensuring that the majority of the labour (skilled and un-skilled) is undertaken by volunteers.
- 8.1.3. The applicant is seeking 50% of the costs of the project.
- 8.1.4. The kitchen has become very dilapidated, but is currently used almost every day by numerous community groups, including Beavers, Cubs, Scouts, Brownies, Girl Guides, Cross Hayes Preschool and a children's drama group. In total about 280 Malmesbury children and their families regularly use the hall.
- 8.1.5. It is hoped that with an attractive new kitchen which meets health and safety standards, the hall can be marketed for wider community use including parties. This additional income will help with maintenance of the listed building.
- 8.1.6. The area board has awarded modest amounts of funding to this organisation before; most recently in November 2013, £483 to insulate the loft.
- 8.1.7. The applicant needs to develop a charging policy which will ensure it builds up a fund for maintenance and emergencies. They may also wish to consider approaching [The Garfield Weston Foundation](#) when next seeking funding support.

Appendices	Appendix 1 First Malmesbury (King Athelstan) Scout Group Application
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No unpublished documents have been relied upon in the preparation of this report other than those requested in the funding criteria e.g. estimates.

Report Author	Miranda Gilmour Community Area Manager Tel: 01672 515742 Mobile: 07990 505882 Email: miranda.gilmour@wiltshire.gov.uk
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